

**Sona College of Technology (Autonomous), Salem**

**Internal Complaints Committee**

**Circular**

**SCT/ICC/24-25/01**


**15.11.2024**

This is to inform that a meeting of ICC member is scheduled on 18.11.2024 at 11.00 am.

Venue: PG Auditorium

**Agenda:**

- Working of ICC for 2024 -25
- Planning of awareness programs
- Open discussion for suggestions
- Any other matter

  
Presiding Officer

(Dr. A.C. KARADEVI)

  
Principal

**Prof. Dr. S.R.R. SENTHILKUMAR,**  
M.E.(Struct), Ph.D., MISTE, FIE, C. ENG(I), MICI.,  
PRINCIPAL,  
SONA COLLEGE OF TECHNOLOGY,  
JUNCTION MAIN ROAD, SALEM-636 005.

**Sona College of Technology (Autonomous), Salem**

**Internal Complaints Committee**

**Minutes of the Meeting**

**18.11.2024**

A meeting of ICC members was organised on 18.11.2024.

Time: 11.00a.m to 1.00p.m

Venue: PG Auditorium

Members present:

S.No	Name	Designation
1.	Dr. D. Senthilkumar	Dean, Students Affairs
2.	Dr. P. Suresh	HOD, Mechatronics
3.	Dr. A. C. Kaladevi	Professor, CSE
4.	Dr. J. Jayanthi	Associate Professor, CSE
5.	Ms. M. Porkodi	Associate Professor, EEE
6.	Dr. N. Sasirekha	Associate Professor, ECE

The Presiding Officer greeted all the members.

The following points were discussed:

**1. Working of ICC for 2024–2025**

The Chairperson briefed the members on the functioning of the ICC for the academic year 2024–25. The roles and responsibilities of the members were reviewed, and plans were discussed to strengthen the committee's effectiveness.

**2. Planning of Awareness Programs**

Members discussed organizing awareness and sensitization programs related to gender equality, workplace ethics, and the prevention of sexual harassment. Possible dates, target groups, and resource persons were suggested.

**3. Open Discussion for Suggestions**

Members shared their suggestions to enhance ICC visibility and accessibility among staff and students. It was agreed to improve communication channels and display information on notice boards and the institutional website

The meeting came to an end by 1.00 pm.

  
Presiding Officer

(Dr. A.C. Kaladevi)

  
Principal

**Prof. Dr. S. R. R. SENTHILKUMAR,**  
M.E.(Struct), Ph.D., MSTE, FIE, C. ENG(I), MICI.,  
PRINCIPAL,  
SONA COLLEGE OF TECHNOLOGY  
JUNCTION MAIN ROAD, SALEM-636 005

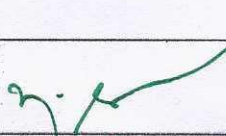
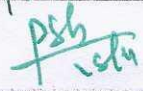
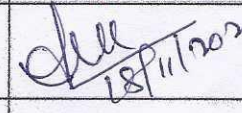


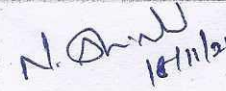


**Sona College of Technology (Autonomous), Salem**

**Internal Complaints Committee**

**18.11.2024**

**Attendance**

S.No	Name	Designation	Signature
1.	Dr. D. Senthilkumar	Dean, Students Affairs	
2.	Dr. P. Suresh	HOD, Mechatronics	
3.	Dr. A. C. Kaladevi	Professor/CSE	
4.	Dr. J. Jayanthi	Associate Professor/CSE	
5.	Ms. M. Porkodi	Associate Professor/EEE	
6.	Dr. N. Sasirekha	Associate Professor/ECE	

  
Presiding Officer

(Dr. A. C. Kaladevi)

  
Principal

**Prof. Dr. S. R. R. Senthilkumar,**

M.E.(Struct), Ph.D., MISTE, FIE, C. ENG(I), MICI,  
PRINCIPAL,

SONA COLLEGE OF TECHNOLOGY  
JUNCTION MAIN ROAD, SALEM-636 035.