

**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**Circular**

**SCT/GRC/18-19/01**

**06. 07. 2018**

A meeting of Grievance Redressal Committee members is scheduled on 11.07.2018 at 4.30 pm

Venue: Seminar Hall.

Agenda:

- Functioning of Grievance Redressal Committee
- Facility to receive grievances online

S.No	Category	Name	Designation
1	Chairman	Dr. S. R. R. Senthilkumar	Principal
2	Member Secretary & Convener	Dr. M. Renuga	HOD - H&L
4	Members	Dr. M. Selvaraj	Joint Director - MBA
5		Dr. D. Senthil Kumar	HOD - MECH
6		Dr. R. Malathy	HOD - CIVIL
7		Dr. R. S. Sabeenian	HOD - ECE
8		Dr. B. Sathiyabhama	HOD - CSE
9		Dr. J. Akilandeswari	HOD - IT
10		Dr. D. Raja	HOD - FT
11		Dr. S. Padma	HOD - EEE
12		Dr. C. Shanthi	HOD - Sciences
13		Prof. S. Jayabharathi	HOD - Mathematics

Member Secretary & Convener

**Dr. M. RENUGA,**  
Professor & Head,  
Department of Humanities & Languages,  
Sona College of Technology,  
SALEM - 636 005.

Chairman

**Dr. S. R. R. SENTHILKUMAR**  
M. E (Struct), Ph. D, MISTE, AIV, MIE, C. Eng(I), MICI, MACI  
PRINCIPAL  
SONA COLLEGE OF TECHNOLOGY,  
JUNCTION MAIN ROAD, SALEM - 636 005.

**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**Minutes of the Meeting**

**11.07.2018**

A meeting of the following faculty members was conducted on 11.07.2018 at 4.30 pm

Venue: Seminar Hall.

Members present:

S.No	Name	Designation
1	Dr. S. R. R. Senthilkumar	Principal
2	Dr. M. Renuga	HOD - H&L
4	Dr. M. Selvaraj	Joint Director - MBA
5	Dr. D. Senthil Kumar	HOD - MECH
6	Dr. R. Malathy	HOD - CIVIL
7	Dr. R. S. Sabeenian	HOD - ECE
8	Dr. B. Sathiyabhama	HOD - CSE
9	Dr. J. Akilandeswari	HOD - IT
10	Dr. D. Raja	HOD - FT
11	Dr. S. Padma	HOD - EEE
12	Dr. C. Shanthi	HOD - Sciences
13	Prof. S. Jayabharathi	HOD - Mathematics

The following points were discussed:

- The committee members expressed the need for creating a facility to receive grievances from the students online.
- The convener informed the members that the students had represented a requirement to extend the vehicle parking space.

The meeting came to an end at 5.00 pm



Member Secretary & Convener

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Chairman

**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**11.07.2018**

Attendance

S.No	Name	Designation	Signature
1.	Dr. S. R. R. Senthilkumar	Principal	
2.	Dr. M. Renuga	HOD - H&L	<i>M. Renuga</i>
3.	Dr. M. Selvaraj	Joint Director - MBA	<i>M. Selvaraj</i>
4.	Dr. D. Senthil Kumar	HOD - MECH	<i>D. Senthil Kumar</i>
5.	Dr. R. Malathy	HOD - CIVIL	<i>R. Malathy</i>
6.	Dr. R. S. Sabeenian	HOD - ECE	<i>R. S. Sabeenian</i>
7.	Dr. B. Sathiyabhama	HOD - CSE	<i>B. Sathiyabhama</i>
8.	Dr. J. Akilandeswari	HOD - IT	<i>J. Akilandeswari</i>
9.	Dr. D. Raja	HOD - FT	<i>D. Raja</i>
10.	Dr. S. Padma	HOD - EEE	<i>S. Padma</i>
11.	Dr. C. Shanthi	HOD - Sciences	<i>C. Shanthi</i>
12.	Prof. S. Jayabharathi	HOD - Mathematics	<i>S. Jayabharathi</i>

*M. Renuga*  
11/7/18

Member Secretary & Convener

**Dr. M. RENUGA,**  
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*S. R. R. Senthilkumar*  
11/7/18

Chairman

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**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**Circular**

**SCT/GRC/18-19/02**

**10.05.2019**

A meeting of the Grievance Redressal Committee members will be conducted on 14.05.2019 at 4.30 pm

Venue: Seminar hall.

Agenda:

- Minutes of the meeting held on 11.07.2018
- Action taken on the minutes of the previous meeting
- Operations of Grievance Redressal Committee
- Any grievances received

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1	Chairman	Dr. S. R. R. Senthilkumar	Principal
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13		Prof. S. Jayabharathi	HOD - Mathematics

*Dr. M. Renuga*  
Member Secretary & Convener

*Dr. S. R. R. Senthilkumar*  
Chairman

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**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**Minutes of the Meeting**

**14.05.2019**

A meeting of the Grievance Redressal Committee members was conducted on 14.05.2019 at 4.30 pm.

Venue: Seminar hall.

Members present:

S.No	Name	Designation
1	Dr. S. R. R. Senthilkumar	Principal
2	Dr. M. Renuga	HOD - H&L
4	Dr. M. Selvaraj	Joint Director - MBA
5	Dr. D. Senthil Kumar	HOD - MECH
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11	Dr. S. Padma	HOD - EEE
12	Dr. C. Shanthy	HOD - Sciences
13	Prof. S. Jayabharathi	HOD - Mathematics

The Convener welcomed the members

**Action taken on the previous meeting**

- The facility to receive the grievances online was created
- A parking space was created at the Southern entrance of the college

The following points were discussed

- The members informed that there was no grievance recorded during this period.
- The Chairman of the committee informed the other members that they should keep creating awareness among the students about the Grievance Redressal Committee to ensure a conducive environment for the students.

The meeting came to an end at 5.00 pm

Member Secretary & Convener

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**Sona College of Technology (Autonomous), Salem**

**Grievance Redressal Committee**

**14.05.2019**

**Attendance**

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1	Dr. S. R. R. Senthilkumar	Principal	
2	Dr. M. Renuga	HOD - H&L	
4	Dr. M. Selvaraj	Joint Director - MBA	
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13	Prof. S. Jayabharathi	HOD - Mathematics	

*Dr. M. Renuga*

Member Secretary & Convener

*S. R. R. Senthilkumar*  
14/5/19

Chairman

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