

SCT/IQAC/2020-21/IN-3

DATE: 8.1.2021

The internal meeting of IQAC was scheduled for 11.1.2021, 11.00 a.m. at IQAC Conference Hall. All the members of IQAC were requested to attend the meeting. The agenda of the meeting is presented below:

Agenda

1. Review of activities
2. Alumni contribution
3. General Suggestions

P. Suresh
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Dr. P. SURESH
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SCT/IQAC/2020-21/IN-3/MoM

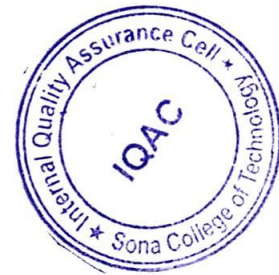
DATE: 11.1.2021

Concerning circular no SCT/IQAC/2020-21/IN-3 dated 8th January 2021, the meeting was conducted in the IQAC Conference Hall on 11.1.2021. The following agenda has been discussed in the forum:

Agenda

1. Review of activities
2. Alumni contribution
3. General suggestions

The members discussed the agenda and the following minutes were drawn.



Minutes of Internal Quality Assurance Cell Meeting held on 11.1.2021.

The following points were discussed in the meeting:

- The coordinator shared that Criterion -1 begins with a detailed description of the key indicators and the metric description mentioned in the NAAC portal.
- Corrections were made in the format for the Principal's review based on the concepts.
- The documentation prepared by IQAC was discussed with other institutions to get input.
- It was decided to improve the students' skills by organising various activities across all departments.
- The coordinator for criteria-5 was asked to maintain the documentation of all the activities like Alumni Interaction, Feedback from the recruiters, etc.
- The instructors were informed to encourage the students to enroll in more online classes and sign up for them so that they could mentor the students.


IQAC Coordinator

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A meeting of IQAC was held on 11th Jan 2021, in IQAC Conference Hall at 10.30 AM

Members Present:

S.No	Name	Designation	Signature
1.	Dr.S.R.R.Senthil Kumar	Principal, SCT	
2.	Dr.J.Akilandeswari	Dean-Academics & Professor and Head/IT	
3.	Dr.B.Sathiyabhama	HOD/CSE	
4.	Dr.S.Radjarejesri	COE	
5.	Dr.R.S.Sabeenian	HOD/ECE	
6.	Dr.D.Raja	HOD/FT	
7.	Dr.T.Padma	HOD/MCA	
8.	Mr.V.R.Lakshmi Narayanan	GM/Accounts	
9.	Mr.V.Selvamuthu	Administrative Executive-Approvals	
10.	Ms.R.C.Vinodhini	Alumni Coordinator	

Dr.P.Suresh
11/1/21

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