

SCT/IQAC/2020-21/IN-1

DATE: 11.11.2020

The internal meeting of Internal Quality Assurance Cell was scheduled for 16.11.2020, 11.30am at IQAC Conference Hall. All the members of IQAC were requested to attend the meeting. The agenda of the meeting is presented below:

Agenda

- Review of Academic Result and Action plan for improvement
- AQAR Submission of (A.Y.2019-20) and scope for improvement
- Any other suggestion

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Copy to:

- All Deans
- All HOD's
- AQAR Institutional & Departmental Co-Ordinator's
- IQAC File

SCT/IQAC/2020-21/IN-1/MoM

DATE: 16.11.2020

With reference to the circular no SCT/IQAC/2020-21/IN-1 dated 11th November 2020, the meeting was conducted in the IQAC Conference Hall on 16.11.2020. The following agenda has been discussed in the forum:

Agenda

- Review of Academic Results and Action plan for improvement
- AQAR Submission of (A.Y.2019-20) and scope for improvement
- Any other suggestion

The members discussed the agenda and the following minutes were drawn.



DATE: 16.11.2020

Minutes of Internal Quality Assurance Cell Meeting held on 16.11.2020.

The following points were discussed in the meeting:

- During the academic year (2020-21) semester II, all the teaching activities were conducted online due to the lockdown.
- The online teaching-learning process was discussed. It was decided to improve the resources and contents that are suitable for online teaching-learning practice.
- Currently, the Institutional level coordinators for NAAC are compiling the data for AQAR from the various departments. However, this data is stored at different locations, and compilation and follow-up are a little bit difficult. The difficulties faced were discussed in the meeting.
- The new changes in the AQAR format were discussed.
- It has been decided to develop various committees related to research and development.
- It has been planned to prepare an SOP for each criterion and will be circulated to all the departments to create awareness about detailed documentation required by NAAC for the next academic year.

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IQAC Coordinator 16/11/20

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A meeting of IQAC was held on 16th Nov 2020 in IQAC Conference Hall at 10.30 AM

Members Present:

S.No	Name	Designation	Signature
1.	Dr.S.R.R.Senthil Kumar	Principal, SCT	
2.	Dr.J.Akilandeswari	Dean-Academics & Professor and Head/IT	
3.	Dr.B.Sathiyabhama	HOD/CSE	
4.	Dr.S.Radjarejesri	COE	
5.	Dr.R.S.Sabeenian	HOD/ECE	
6.	Dr.D.Raja	HOD/FT	
7.	Dr.T.Padma	HOD/MCA	
8.	Mr.V.R.Lakshmi Narayanan	GM/Accounts	
9.	Mr.V.Selvamuthu	Administrative Executive-Approvals	
10.	Ms.R.C.Vinodhini	Alumni Coordinator	

Dr.P.Suresh 16/11/20

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