SCT/IQAC/2021-22/Meeting -01

DATE: 6.8.2021

CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting is scheduled for August 10th, 2021, at 10.30 am at IQAC Conference Hall. All the members of IQAC are requested to attend the meeting. The agenda of the meeting is given below:

Agenda

- Readiness of NBA
- Review of Quality plan
- AQAR -Academic year (2020-21)
- Any other matter

Dr.P.Suresh

IQAC: Coordinator

Dr. P. SURESH
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Copy to:

- All Deans
- All HOD's
- AQAR Institutional & Departmental Coordinators
- IQAC File

SCT/IQAC/2021-22/Meeting-01/MoM

DATE: 10.8.2021

With reference to circular no SCT/IQAC/2021-22/Meeting-01 dated 6th August 2021, the meeting was conducted in the IQAC Conference Hall on 10.8.2021. The following agenda has been discussed:

Agenda

- Readiness of NBA

- Review of Quality Plan

- AQAR-Academic year (2020-21)

- Any other matter

The members discussed the agenda and the following minutes were drawn.

Minutes of Internal Quality Assurance Cell Meeting held on August 10th, 2021

The IQAC coordinator welcomed all members to the meeting, and the following areas have discussed in the forum.

Item	Description	Responsibility
1	National Board of Accreditation (NBA) • B.E-Computer Science Engineering • B.E -Civil Engineering • B.E - Electronics & Communication Engineering • B.Tech -Information Technology has received an extension from NBA till June 2022 based on the compliance report. • B.Tech-Fashion Technology • B.E -Mechanical Engineering • B.E- Electrical & Electronics Engineering (i) It is to be renewed by June 2022. Pre-qualifier must submit for the above programs on or before December 31st, 2021, to enable the submission of SAR on or before June 2022. The Master of business Administration department must submit the SAR on or before November 30th, 2021, and confirm the dates for the NBA expert visit.	NBA Coordinator
2	Review of Quality Plan Teaching and Learning Process • Plan to organize the 15th Academic Council meeting online with university members. • Prepare to categorize the modification done in • Internal Assessment weightages for the odd semester (21-22)for B.E/B. Tech programs have based on the guidelines issued by Anna University. • The Honours degree and Minor specialization in Emerging areas of Technology have the plan to discuss.	Departments
	Research and Development • All R&D faculty members with research papers ready for publication may use the software for plagiarism checks.	Dean R&D

		• iThenticate is the most trusted plagiarism checker by the world's top researchers, publishers, and scholars. The Library offered onboard training to make use of the same. • Plan to collaborate with Yale University in rural women's mental health. USAID and NIH, USA will completely fund this collaboration. • To establish at least five industry centers for Research and consultancy. • To work together, getting at least five patents granted every year. • To increase the sanctioned grants from Management under the student SEED MONEY scheme from (July 2021 to December 2021)	
		<u>Progress of Library:</u> • The Library has made significant progress in its activities during July-Dec 2021. • Students appearing for placement interviews use a unique display of journals and books in an entire rack at the Industry Corner in the Library. • The total no.of. The books and printed journals count has increased. • The number of recorded online journals, articles, and chapter views reports has increased.	Librarian
		<u>Placement achievements:</u> • Learning Japanese will enhance the student's job opportunities in top-notch companies in Japan and Japan-based companies in India. • No.of. recruiter for last year's batch placement performance has increased.	Placement department
3		<u>AQAR for the Academic Year (2020- 2021)</u> • The (2020-21) AQAR submission is complete. The data will be posted to the NAAC portal for documentation once entered.	IQAC

4	NCC and NSS activities:	NSS & NCC in
	• NCC cadets of the IInd Year participated in the Annual training camp conducted by 11 TN SIG COY NCC in KSR College of Technology, Tiruchengode. • NSS wing plan to celebrate the events for the 2nd and 3rd -year students for the 52nd NSS Day.	charges
5	General suggestions: • To initiate awareness through induction training for faculty in the policies and criteria of ABET accreditation.	
6	Concluding remarks by IQAC coordinator • The IQAC Coordinator received the member suggestions, and the action taken report will be discussed in the next IQAC meeting.	IQAC Team

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Action taken report of the IQAC Meeting conducted during 4th February 2021

S.No	Action plan	Action taken
1.	Academic Report	Prepare the materials or prerequisites before the course begins, engage with the content, monitor the progress regularly to ensure the attainment of goals, and seek additional resources if necessary.
3.	Training & Placement	The students are trained to solve the previous years' question papers and sample papers to understand the exam pattern and to improve their problem-solving skills.
4.	Research & Development	We increased the MoUs related to industry-related projects to enhance the progress of R&D
5.	Strategic Plan	The 11 Trust Area members to assist the institute in maintaining and improving the quality of education in all aspects.

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Dr.S.R.R.Senthilkumar

Principal

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A meeting of IQAC was held on 10th August 2021, in IQAC Conference Hall at 10.30 AM

Members Present:

S.No	Name	Designation	Signature
1.	Dr.S.R.R.Senthil Kumar	Principal, SCT	
2.	Dr.J.Akilandeswari	Dean-Academics & Professor and Head/IT	
3.	Dr.B.Sathiyabhama	HOD/CSE	
4.	Dr.S.Radjarejesri	COE	
5.	Dr.R.S.Sabeenian	HOD/ECE	
6.	Dr.D.Raja	HOD/FT	
7.	Dr.T.Padma	HOD/MCA	
8.	Mr.V.R.Lakshmi Narayanan	GM/Accounts	
9.	Mr.V.Selvamuthu	Administrative Executive-Approvals	
10.	Ms.R.C.Vinodhini	Alumni Coordinator	
11.	Mr.K.Nagajayasuryaa	III Yr. CSE-Reg.No-1920102080	
12.	Mr.C.Thennavan	Delivery Manager- Vee Technologies	
13.	Mr.R.Durairaj	Asst.Manager-TNSTC	

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