

## **MINUTES OF IQAC MEETING**

### **Minutes of the Meeting held on 29<sup>th</sup> January 2016**

- The meeting was attended by the following members:

Chairperson : **Principal**

Sr.Admin Staff : **V.Venugopal, AO**  
**Mrs.GK.Aarthi , Hr-Manager**

Teachers : **Dr.C.V.Koushik, Director/Academics**  
**Dr.V.Jayaprakash, Director/IC**  
**Dr.G.M.Kadhar Nawaz, Director/MCA**  
**Dr.R.Malathy, HOD/ Civil**  
**Dr.M.Renuga, HOD/ ENGLISH**  
**Dr.R.Sivakumar, Prof/EEE**  
**Dr.R.Mohan, Asso.Prof/ Mech**  
**Dr.J.Jebaemilyn, Asso.Prof/IT**  
**Dr.R.C.Narayanan, Asso.Prof/CSE**  
**Dr.G.Gunasekaran,HOD/FT**

Management : **Mr.Chocko Valliappa, Vice Chairman**  
**Mr.Thyagu Valliappa, Vice Chairman**

Local Society : **Lion Sekar, Salem**

Students : **D.Karthick, Final Year ECE**  
**A.Charanyan, Final Year FT**  
Ashwanth,III Year ECE

Alumni : **Mr.K.Basker**  
**Faber Technologies, Bangalore**

Employers : **M/S VEE Technologies, Bangalore**

Industrialist/

Stakeholders : **Mr.Ganesan,MD, Megavin Swichgear (P) Ltd, Salem**

Director/IQAC : **Dr.R.Vinod Kumar, Prof/ECE**

## **AGENDA**

1. The minutes of the previous meeting was unanimously approved by the committee.
2. Governing council member of Indian Concrete Institute.
3. Pedagogy Programmes
4. Introduction of Choice based Credit system
5. ICT Awareness
6. To improve the security systems.
7. To conduct the Training Programme for Internal Auditors.
8. R&D Activities
9. Extra Curricular Activities
10. Sports Activities
11. ISTE Best Women College Engineering Teacher Award
12. Any other matter

### **The following points were discussed in the meeting:**

1. The minutes of the previous meeting was unanimously approved by the committee.
2. Dr. R. Malathy, HOD/CIVIL was elected as a governing council member on 10<sup>th</sup> October 2015 during AGM meeting held at Kolkatta during 4th Asian Conference on Ecstasy in concrete (ACECON 2015).
3. It was proposed to conduct a Pedagogy Training Programme for faculty members before the beginning of next Academic Year 2016-17.
4. It was proposed to incorporate the choice based credit system in the autonomous regulations 2015 for the benefit of students.
5. It was proposed to conduct MOODLE LMS training for all the faculty members and provide Laptops with E-Books for the first year students. It was proposed to introduce the IMPARTUS Lecture Capture System in classrooms.
6. It was proposed to install Surveillance cameras at all sites in the campus to enhance the overall security systems.
7. It was proposed to conduct Internal Quality Auditors training for faculty members.
8. The R&D activities for academic year was discussed in detail. Our Vice Chairman Chocko Valliappa suggested to take steps to improve the project funding from various agencies.
9. The activities undertaken by NCC,NSS & YRC were discussed. The management appreciated the efforts taken by these clubs for conducting a total of 120 programmes.
10. The committee congratulated our students for achieving II Runner up with 240 points in the West Zone Level Overall Championship conducted by Anna University Sports Board.
11. Dr.T.PADMA, Professor in MCA got the recipient of National Award - ISTE- Shayesta Akhtar Memorial National Award for the Best Women Engineering College Teacher – 2015.The management congratulated for receiving this award.

12. The management appreciated of all departments for conducting a total of 120 Guest Lecturers by eminent Scholars, Professionals and Industry people.