



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

I – Statutory Bodies and Committees

S. No.	Statutory Body/Committee	Mandated by Whom	Meetings per Year	List of Members on Page....
1	Governing Body (GB)	UGC	One	2, 3
2	Academic Council (AC)	UGC	One	4, 5
3	Discipline-wise Boards of Studies	UGC	As many as required	6
4	Finance Committee	UGC	Two	7
5	Planning and Monitoring Board	AU	Two	8
6	Anti-Ragging Committee (and Anti-Ragging Squad)	AU*	Two	9,10
7	Women Empowerment Cell/Committee	UGC (and AICTE)	Two	11
8	Complaints and Redressal Committee	AU*	Two	12
9	Discipline and Welfare Committee	AU	Two	13

* Newly mandated by Anna University through approval format for 2017-18

II – Non-Statutory Committees

10	Institution Management Committee	Sona - Constituted	Once a month, normally on the first Friday	14
11	Management Review Committee (Sona-QMS)	Sona - Constituted	Two	15

III – Externally-Constituted Committee

P 16

12	Grievance Redressal Committee	AICTE	<ul style="list-style-type: none"> Constituted by Anna University, using AICTE guidelines, with five external members only for redressing grievances from students/staff/parents/etc. One Sona faculty appointed Coordinator to report grievance cases to AU-appointed Ombudsman Coordinator for Sona: Dr. M. Renuga, HOD/H&L
----	-------------------------------	-------	--



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

1 – Governing Body

S.No.	Name	Category	Designation
1	Mr. C. Valliappa	Management	Chairman, Sona College of Technology, Salem
2	Padma Bhushan Dr. R. Kumar	Educationalist	Professor, IISC, Bengaluru
3	Dr. V. Veerappan	Industrialist	Co-Founder & President, Tessolve Semiconductor Private Ltd, Bengaluru
4	Mr. T. R. Parasuraman	Industrialist	Deputy Managing Director, Toyota Industries Engine India, Bengaluru
5	Dr. S. Xavier Alphonse SJ	Educationalist and Special Nominee of the Chairman	Co-ordinator Jesuit Higher Education Commission, Tamil Nadu Former UGC Nominee & Former Principal of Loyola College, Chennai
6	Dr.(Ms).Vimal Rarh	UGC Nominee	Assistant Professor, Department of Chemistry, SGTB Khalsa College, Delhi
7	Dr. D.Shobha	State Government Nominee	Associate Professor, Civil Engineering, Government College of Engineering, Salem
8	Dr. M. Madhusoothanan	Anna University Nominee	Professor & Head, Dept. of Textile Technology, Anna University, Chennai
9	Mr. Chocko Valliappa	Management	Vice Chairman, Sona College of Technology and Founder & CEO, Vee Technologies, Bengaluru

10	Mr. Thyagu Valliappa	Management	Vice Chairman, Sona College of Technology and Founder & MD, Sona Valliappa Group, Bengaluru
11	Dr. C. V. Koushik	Academics	Director – Academics, Sona College of Technology, Salem
12	Dr. M. Usha	Teacher of the College	Senior Dean, Information and Communication Engineering, Sona College of Technology, Salem
13	Dr. R. Malathy	Teacher of the College	Professor & Head Department of Civil Engineering Sona College of Technology, Salem
14	Dr. J. Akilandeswari	Teacher of the College	Professor & Head Department of Information Technology Sona College of Technology, Salem
15	Dr. S.R.R. Senthil Kumar	Ex-officio (Member Secretary)	Principal Sona College of Technology, Salem

Terms of Reference (As stated in from UGC website)

Functions: Subject to the existing provision in the bye-laws of respective college and rules laid down by the state government, the Governing Body* of the above colleges shall have powers to:

- Fix the fees and other charges payable by the students of the college on the recommendations of the Finance Committee.
- Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council.
- Approve institution of new programmes of study leading to degrees and/or diplomas.

Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development, and fulfil the objectives for which the college has been declared as autonomous.

Term of Office: Two years, except for the UGC Nominee whose term will be a full six years

Meetings: At least twice a year

* May be named Governing Body / Governing Board / Board of Management / Executive Committee / Management Committee



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

2 – Academic Council

S. No.	Category	Name	Designation
1	Chairman	Principal	Dr. S.R.R. Senthil Kumar
2	Academics	Director	Dr. C.V. Koushik
3	Deans and Heads of the Departments	1. Director - MBA	Dr. Swarup K Mohanty
4		2. Director – MCA	Dr. G.M.Kadhar Nawaz
5		3. HOD – FT	Dr.G.Gunasekaran
6		4. HOD – EEE	Dr.S.Padma
7		5. HOD – CSE	Dr. B. Sathiyabhama
8		6. HOD – MECH	Dr.D.Senthilkumar
9		7. HOD – IT	Dr. J. Akilandeswari
10		8. HOD – ECE	Dr. R.S.Sabeenian
11		9. HOD – Civil	Dr.R.Malathy
12		10. HOD – Sciences	Dr.C.Shanthi
13		11. HOD – First Year & Humanities	Dr. M. Renuga
14	Four Teachers of the college	12. HOD – Mathematics	Ms.S.Jayabharathi
15		13. Controller of Examinations	1. Dr.S. Radjarejesri
16		1. Professor – EEE	2. Dr. S.Chandrasekar
17		2. Associate Professor – FT	3. Dr.M.B.Sampath
18	Five Experts representing from all branches of Engineering	3. Professor – MCA	Dr.T.Padma
19		4. Professor – IT	Dr.V.Mohan Raj
20		Principal, B.N.M Institute of Technology Bangalore.	Dr. G.N. Krishnamurthy
21		Head, Academy Interface Program, TCS, Chennai.	Dr.A.K.Pattabiraman
22		Indian Machine Tools Manufacturers Association, Bengaluru.	Mr.Rajashekara
23	Three nominees of the Anna University, Chennai	Vice President, Bosch Group, Bengaluru.	Mr.V.Jagadeesh
24		Professor and Head Department of Mechanical Engineering, Refrigeration and Air conditioning division, Anna University, Chennai-25.	Dr.D.Mohanlal

25		Professor and Head Department of Civil Engineering Thanthai Periyar Government Institute of Technology, Vellore- 632 002.	Dr.V.Kumar
26		Principal Incharge, Professor and Head Department of Mechanical Engineering Alagappa Chettiar College of Engineering and Technology, Karaikudi – 630 003.	Dr.A.Elango
27	Placement	Advisor, Placement	Prof.B.Saravanan
28	Training	Training Cell Head	Dr. S. Anita
29	Member Secretary/ Academic Council (Nominated by the Principal)	Professor – EEE	Dr.R.Shivakumar
30	Immediate past- Member Secretary/ Academic Council	Professor – CSE	Dr.A.C.Kaladevi
31	QMS Coordinator	Associate Professor – IT	Dr.J.Jeba Emilyn

- **Functions:** To review all academic matters of Sona College and provide guidance and advice to the college in maintaining a high academic standard
- **Meetings:** At least once a year



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

3 – Discipline-wise Boards of Studies (Members lists with HODs)

S. No.	Name	Category	Designation
1			
2			
3			
4			
5			
6			

- **Functions:** To review the curriculum and syllabi of the programme/discipline concerned and provide relevant guidance and advice such that the programme/s are always in keeping with current industry requirements
- **Meetings:** As Many Times as Necessary



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

4 – Finance Committee

S. No.	Name	Category / Roll in the Committee	Designation
1	Sri. C. Valliappa	Management	Chairman
2	Sri. Chocko Valliappa	Management	Vice Chairman
3	Sri. Thyagu Valliappa	Management	Vice Chairman
4	Dr. S.R.R.Senthil Kumar	Person nominated by the Governing Body	Principal
5	Dr. C. V. Koushik	Academics	Director/Academics
6	Dr. C. Easwarlal	One senior-most teacher of the college nominated by rotation by the Principal for two years	Professor – EEE
7	Sri. R. Srivatsan	Chartered Accountant	Auditor
8	Sri. K. Ganesan	Member Secretary	Finance Manager
9	Sri. V. R. Lakshminarayanan	Accounts Officer	Accounts Officer

- **Functions:**

- a) To be an advisory body for the Governing Body
- b) To consider budget estimates relating to the grant received/receivable from UGC, and income from fees, etc collected for the activities to undertake the scheme of autonomy
- c) To audit accounts for the above

- **Meetings:** At least twice a year



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

5 – Planning and Monitoring Board

S. No.	Name	Category / Roll in the Committee	Designation
1	Mr.Thyagu Valliappa	Management	Vice Chairman
2	Dr. S.R.R.Senthil Kumar	Chairperson	Principal
3	Dr. C. V. Koushik	Academics	Director/Academics
4	Dr. R. Malathy	Senior faculty member of the college	Professor / CIVIL
5	Dr.D. SenthilKumar	Senior faculty member of the college	Professor / MECH
6	Dr. M. Madheswaran	Senior faculty member from another college	Principal, Mahendra Engineering College, Namakkal
7	Mr. B. E. Rajendran	Industrial expert in the field of engineering and technology	Associate Vice-President/HR, JSW Steels Ltd, Salem
8	Mr. R. N. Elangovan	Industrial expert in the field of engineering and technology	Manager Learning and Development Titan Industries Ltd, Hosur

- **Functions:** To formulate plans for the development and growth of Sona College on the advice of the Governing Body of the college and provide guidance and advice in the implementation and monitoring of the plans
- **Meetings:** At least twice a year



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

6 – Anti Ragging Committee

S. No.	NAME	DESIGNATION / PROFESSION	POST
1	Dr. S.R.R.Senthil Kumar	Principal	Chairman
2	Dr. T. Maruthavanan	Associate Professor / Chemistry	Member Secretary & Convener
3	Mr. D. Vasanth Kumar	Assistant Professor / Fashion Technology	Member
3	Mr. V. Meenakshi Sundharam	General Manager, Hostels	Member
4	Dr. A. Murugesan	Associate Professor / CIVIL	Member
5	Mr. A. Sivaprakasam	Asst. Professor / Mechanical & Associate Warden	Member
6	Dr. S. Padma	HOD / EEE & Associate Warden	Member
7	Dr. S. Sakthivel	Professor / CSE & Associate Warden	Member
8	Dr. M. Renuga	HOD / First Year	Member
9	Ms. S. Uthamapriya	Assistant Professor / Mathematics & Residential Tutor	Member
10	Ms. S.Theetchenya	Asst. Professor / CSE & Residential Tutor	Member
11	Mr. M. Rajavignesh	Senior Physical Director	Member
12	Ms. K. Anithaa	Physical Directress	Member
13	Mr. Syed Muthahar	Deputy Editor, The Hindu - Media	Member
14	Mr. Sahasranamam	State Executive Member, TNSF - NGO Youth activities	Member
15	S.R. Keshav	II Year Student	Member
16	B. Monica	II Year Student	Member
17	A Babu	Parent – II Year	Member
18	Asst. commissioner of Police	Law & Order, Salem West	Member
19	Inspector of Police- Male	Suramangalam Police Station	Member
20	Inspector of Police - Female	All Women Police Station, Suramangalam	Member
21	Mr. V. Venugopal	Administrative Officer	Member
22	Ms. I Evangeline Christina	I Year Student / ECE	Member
23	Mr. E. Joshua	I Year Student / Mechanical	Member
24	Mr. K. Jeeva	I Year Student / CSE	Member
25	Dr. D. Immanuel	Parent / I Year	Member

Terms of Reference of the committee

- **Function:** To maintain Sona a ragging-free campus
- **Tenure of members:** Two years
- **Meetings:** Twice a year
- **Roles & Responsibilities:**
 - a) To create awareness about ragging and ensure a student-friendly environment at all times
 - b) To facilitate campus monitoring to ensure nil ragging
- **Quorum:** Minimum 2/3^r

Anti-Ragging Squad

S. No.	Name	Position	Designation
1	Dr. S.R.R.Senthil Kumar	Chairperson	Principal
2	Prof. M. Senthil Kumar	Member	Asst. Prof. / MECH
3	Prof. K. S. Yamuna	Member	Asst. Prof. / ECE
4	Prof. M.E. Paramasivam	Member	Asst. Prof. / EEE
5	Prof. S. Anitha Elavarasi	Member	Asst. Prof. / CSE
6	Prof. K. Thangaraj	Member	Asst. Prof. / IT
7	Prof. R. S. Gandhimathi	Member	Asst. Prof. / CIVIL
8	Prof. S. Chinnadurai	Member	Asst. Prof. / FT

- **Function:** To organise periodic and surprise monitoring of the campus to check ragging
- **Tenure of members:** Two years



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

7 – Women Empowerment Committee

S. No.	Name	Category / Roll in the Committee	Designation
1	Dr. S.R.R.Senthil Kumar	Ex-Officio Member	Principal
2	Dr. M. Renuga	Member Secretary	HOD, Humanities and Languages and Chief Coordinator, Women Empowerment Committee, Sona College
3	Dr. J. Akilandeswari	Member	HOD, IT and Sona Coordinator, e-WIT (Anna University)
4	Prof. A. Suhana Nafais	Member	Asst. Prof, MCA and Coordinator, Women Empowerment Committee, Sona College
5	Prof.A.P Jayakrishna	Member	Asst. Prof, ECE and Coordinator, Women Empowerment Committee, Sona College
6	Prof. M. Arivoli	Member	Asst. Prof, Civil and Department Counsellor for Women Safety
7	Prof. N. Sasirekha	Member	Assoc. Prof, ECE and Department Counsellor for Women Safety
8	Prof. T. Ilakkia	Member	Asst. Prof, EEE and Department Counsellor for Women Safety
9	Prof. S. Priyalatha	Member	Asst. Prof, FT and Department Counsellor for Women Safety
10	Prof.P.Thamilarasi	Member	Assoc. Prof, MECH and Department Counsellor for Women Safety
11	Prof. J. Jayanthi	Member	Assoc. Prof, CSE and Department Counsellor for Women Safety
12	Dr. C. Shanthi	Member	Prof, Physics and Department Counsellor for Women Safety
13	Dr. G. Shanthi	Member	Asst. Prof, Chemistry and Department Counsellor for Women Safety
14	Prof. A. Sasikala	Member	Asst. Prof, Computer Science and Department Counsellor for Women Safety
15	Dr. J. Jeba Emilyn	Member	Assoc. Prof, Information Technology and Department Counsellor for Women Safety
16	Dr. P. K. Anjani	Member	Assoc. Prof, MBA and Department Counsellor for Women Safety
17	Dr. R. Thenmozhi	Member	Assoc. Prof, MBA and Member, President 2015-16, IIW Salem City
18	Prof. M. Thenmozhi	Member	Asst. Prof, MCA and Department Counsellor for Women Safety
19	Ms K Sumathi	Member	Matron, Main Women's Hostel

- **Functions:**

- To spread the awareness of gender issues among all women
- To ensure that they have access to opportunities, devoid of any gender bias or discrimination on the grounds of sex, to help them rise to their full potential

- **Meetings:** At least twice a year



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

8 – Complaints and Redressal Committee

S. No.	Name	Category / Roll in the Committee	Designation
1	Dr. M. Renuga	Chairperson	Professor and HOD / H&L
2	Dr. B. Sathiyabhama	Member	Professor and HOD / CSE
3	Prof. A. Suhana Nafais	Member	Asst. Prof. / MCA
4	Prof. M. S. Thaenmalar	Member	Asst. Prof. / MCA
5	Ms. Aarthi Rajaratnam	Member	Clinical Psychologist (Representing NGO)
6	Dr. S.R.R.Senthil Kumar	Ex-Officio Member	Principal

- **Functions:** To review any cases of sexual harassment on the campus and provide proper redress
- **Meetings:** As and when necessary, but definitely twice a year
- **Tenure of members:** Two years



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

9 – Discipline and Welfare Committee

S. No.	Name	Category / Roll in the Committee	Designation
1	Dr. S. Padma	Chairperson	HOD / EEE
2	Dr. D. SenthilKumar	Convenor	HOD / Mech
3	Dr. R. Malathy	Member	HOD(i/c) / Civil
4	Dr. J. Akilandeswari	Member	HOD / IT
5	Dr. B. Sathiyabhama	Member	HOD / CSE
6	Prof. S. Theetchanya	Member	Asst. Prof. / CSE and Residential Tutor
7	Mr. V. Meenakshi Sundaram	Member	Sr. Executive, Hostels

- **Objective:** To ensure maintenance of good student discipline and provide proper amenities for student wellbeing on the campus
- **Periodicity of Meetings:** As and when necessary, but definitely twice a year
- **Tenure of members:** Two years



SONA COLLEGE OF TECHNOLOGY
SALEM – 636005

Sona-Constituted Committees

10 – Institution Management Committee (IMC)

S. No.	Name	Category	Designation
1	Mr. C. Valliappa	Management	Chairman
2	Mr. Chocko Valliappa	Management	Vice Chairman
3	Mr. Thyagu Valliappa	Management	Vice Chairman
4	Dr. S.R.R.Senthil Kumar	Ex-officio (Member Secretary)	Principal
5	Dr. C. V. Koushik	Academics	Director/Academics
6	Members	Broad Focus Areas	<ul style="list-style-type: none">• All HODs/Directors• PG Deans• Centre Heads• Focus-Area Coordinators• Specific-Area functionaries

- **Functions:** To review and monitor day-to-day progress in the twelve broad focus areas of the college (List of broad and specific focus areas and coordinators thereof follows after this page)
- **Meetings:** Once a month, normally on the first Friday



SONA COLLEGE OF TECHNOLOGY

SALEM – 636005

Sona-Constituted Committees

11 – Management Review Committee (MRC of Sona-QMS)

S. No.	Name	Category / Role in the Committee	Designation
1	Dr. S.R.R.Senthil Kumar	Chairperson	Principal
2	Dr. C. V. Koushik	Academics	Director/Academics
3	Dr. J. Jeba Emilyn	Member-Secretary	SONA QMS - Coordinator
4	Members	All Departments, Research Centres, Administrative Functions, Hostels, Sports and Other Specific Functions	<ul style="list-style-type: none">• All HODs/Directors• PG Deans• Director/HR• COE• Librarian• Sports Director/PD• Member Secretary – Academic Council• Administrative Officer/s• Administrative Function Heads (Purchase and Stores, Accounts, Student Training and Placement, Continuing Education, Transport, MIS, PR, etc)• Sr. Executive – Hostels

- **Functions:** To review findings of the internal audits of Sona-QMS as also to formulate improvements in established quality processes
- **Meetings:** Twice a year



SONA COLLEGE OF TECHNOLOGY
SALEM – 636005

Externally-Constituted Committee

12 – Grievance Redressal Committee

S. No.	Name	Category	Designation
1	Dr. S.R.R.Senthil Kumar	Ex-Officio	Principal
2	Dr. M. Renuga	Coordinator	HOD- Humanities
3	Dr. S. Ganesan	Member	Registrar Anna University, Chennai
4	Dr. M. Chandrasekar	Member	Student Affairs, Anna University, Chennai
5	Dr. V. Jayabalan	Member	Controller of Examinations Anna University, Chennai
6	Dr. A. Rajadurai	Member	Director, Centre for Affiliation Anna University, Chennai
7	Regional Director	Member	Southern Regional Officer AICTE, Chennai

- **Meetings:** At least twice a year